Recycling and Waste Reduction

Points: 5

51.) Government Recycled Paper Purchasing

Purchase recycled copy, computer, and fax paper with at least 30 percent recycled content.

DESCRIPTION OF MEASURE AND INTENT

The local government has included in its purchasing policy that only copy, computer, and fax paper with at least 30 percent post consumer recycled content can be purchased.

DOCUMENTATION REQUIRED FOR CREDIT

V	, A copy of the policy with date of adoption		Maria J	
V	$\int_{\mathcal{A}}A$ description of how these changes have been incorporated into	the existing	purchasing	policies
V	A description of the procedure to ensure employees know about	the policy		

EXAMPLES OF IMPLEMENTATION

Example #1: In 2009, the City of Roswell amended its Purchasing Ordinance to include a section on promoting sustainability. This section details the City's purchasing program which includes the purchase of recycled copy, computer and fax paper with at least 30 percent recycled content whenever the use of the paper makes it possible to do so.

Example #2: The City of Alpharetta recently passed the "Alpharetta Green City Program". Section 6 of the Program outlines the Green Purchasing Policy, which clearly defines the City's intent to purchase products which are recyclable, reusable, or contain recycled material. The Program also states that each department will make every reasonable effort to purchase and use recycled products or those with recycled content whenever feasible.

ADDITIONAL INFORMATION

Green Seal has established standards and certification for printing and writing paper. These standards can be viewed on the Green Seal web page at www.greenseal.org in the Environmental Standards section.

The Georgia Department of Natural Resources Sustainability Division has a toolkit that assists offices in becoming more sustainable. The *Environmental Preferable Purchasing* module in the Sustainable Office Toolkit provides offices with tools to "green" their purchasing practices. The model is available on the Sustainability Division Sustainable Office Toolkit web page at http://www.p2ad.org/toolkit/modules-2 1.html.

The Office Depot is a nationally recognized partner of the U.S. Communities Government Purchasing Alliance. They offer a guide for buying recycled paper through their Buying Green web page at http://www.officedepot.com/promo.do?file=/guides/buygreen/buygreen.jsp.