Dunwoody
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41 Perimeter Center East, Suite 250
Dunwoody, Georgia 30346
P (678) 382-6700 F (678) 382-6701
dunwoodyga.gov

2014 ALCOHOL LICENSE RENEWAL

Licensee Information: ***The Licensee on file with our office must be the person to sign the renewal form.*** Do not complete this renewal form if there has been a change of Licensee or Ownership. Please contact the Business License Office at 678.382.6700 or by email at businesstax@dunwoodyga.gov

Licensee Full Name: _____ Social Security No: _____

Licensee Home Address: _____ City, State, Zip: _____

Home Phone No: _____ Bus. Phone No: _____ Date of Birth: _____

BUSINESS NAME: _____ **Account/Permit Number:** _____

MAILING ADDRESS: _____

CITY, STATE, ZIP: _____

License Fee:

(Check the types of Alcohol Licenses, and add Fees due.)

****COP (Consumption on Premise)**

License(s)	Annual Fee(s)	Administration Fee(s)	License Fee Due
( ) Beer, Wine, Liquor, Sunday Sales: COP	$6,000.00	$300.00	_____
( ) Beer, Wine, Liquor, Sunday Sales: Package	$6,000.00	$300.00	_____
( ) Beer Only: Package	$ 600.00	$100.00	_____
( ) Beer Only: COP	$ 600.00	$100.00	_____
( ) Wine Only: Package	$ 600.00	$100.00	_____
( ) Wine Only: COP	$ 600.00	$100.00	_____
( ) Beer & Wine Combination: Package	$ 900.00	$100.00	_____
( ) Beer & Wine Combination: COP	$ 900.00	$100.00	_____
( ) Liquor: Package	$4,000.00	$200.00	_____
( ) Liquor: COP	$4,000.00	$200.00	_____
( ) Sunday Sales	$1,100.00		_____
( ) Additional Fixed Bar(s) #_____ x	$ 600.00 each		_____
( ) Additional Movable Bar(s) #_____ x	$ 300.00 each		_____
( ) Wholesaler/Importer: Beer	$ 600.00	$100.00	_____
( ) Wholesaler/Importer: Wine	$ 600.00	$100.00	_____
( ) Wholesaler/Importer: Liquor	$4,000.00	$200.00	_____
( ) Fraternal Org: Beer and/or Wine	$ 500.00	$100.00	_____
( ) Fraternal Org: Liquor	$1,000.00	$200.00	_____
		Subtotal Due:	_____

Renewals Postmarked After November 30th will be charged Eleven Percent (11%) penalty and interest.

Penalty (10% x Subtotal Due) _____

Interest (1% x Subtotal Due) _____

Total Due: (Subtotal Due + Penalty + Interest) _____

*****Make payment payable to City of Dunwoody*****

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Type of Ownership: ( ) Single Owner ( ) Partnership ( ) Association ( ) Corporation

If a corporation: Corporate Name _____ State Inc. _____ Date Inc. _____

Name (Corp. Officers/Partners)	Home Address	City-State-Zip	% of Ownership	Social Security #

Arrest Record: Has the licensee, registered agent, a partner, or any other person having a financial interest in this business been arrested, indicted, or convicted for offense by any City, County, State, Federal Officer or any Governmental Authority within the last ten (10) years? Yes _____ No _____ If yes, please give full details on the back.

This is to certify that no change has taken place with respect to the operation of the above named business affecting its ownership as stated in the previous application. I certify and affirm that I have read the City of Dunwoody Alcohol Beverage Ordinance (Chapter 4) and that I am in accordance with the ordinance. The answers to all questions in the previous applications about the above named business are correct and remain unchanged. Additionally I certify to compliance to the City of Dunwoody and the State of Georgia laws governing the above named business. All sections of the application have been answered fully and correctly.

_____ _____
Applicant and Licensee's Signature Date

This _____day of _____, 20____.

_____
Notary Public's Signature and Seal

Your renewal application(s) and payment must be received by November 30th to avoid penalty and interest charges of eleven percent (11%). Incomplete renewals will be returned to you to be completed. No renewals are accepted after December 31st.

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2014 ALCOHOL LICENSE RENEWAL

CITY OF DUNWOODY SUNDAY SALES APPLICATION

Only Complete if you participate in Sunday Sales (Consumption on Premise Only)

Name of Business: _____

Business Address: _____

This affidavit must be fully completed, signed by licensee and notarized. Renewals are due by November 30th for the next calendar year. Renewals submitted after November 30 will be charged a ten (10) percent late payment penalty and interest charges of one (1) percent per month or fraction of a month.

The following information must be provided for the last twelve months that the business was open. If the business has been open less than twelve (12) months, please provide actual sales for time open.

1. Period for which information is provided. _____

2. Gross receipts/sales from food and food service. $ _____= (_____) %

3. Gross receipts/sales from beer, wine and/or liquor. $ _____ = (_____) %

4. Total of food and beverage sales (lines 2 & 3) for this period. $ _____ = (100)%

Briefly describe how the sales are totaled or divided into the food and beverage service amounts:

_____

I certify that I have a working knowledge of the books and records of the above establishment and to the best of my knowledge that these figures are true and correct. I hereby affirm in accordance with City of Dunwoody Alcoholic Beverage (Chapter 4) Ordinance and 2008-11-08; 2008-11-13; 2008-12-22; 2008-12-30; 2008-12-39; 2009-06-35; 2009-08-39; 2009-09-43 **that at least 60% of this establishment's food and beverage service for the last 12 months (365 days) is derived from the sale of food and food products.** I further affirm that City of Dunwoody may request an audit, at any time, at the licensee's expense to verify these figures.

THIS FORM MUST BE FULLY COMPLETED, SIGNED AND NOTARIZED. INCOMPLETE FORMS WILL BE RETURNED TO YOU.

_____ _____
Name of Preparer (please print or type) Name of Licensee (please print or type)

_____ _____ _____
Signature of Preparer Signature of Licensee Date

Sworn under oath on this _____ - _____ - _____ _____
Month Day Year Notary Signature and Seal

Return the original application with payment for the exact amount due to:
City of Dunwoody, 41 Perimeter Center East, Suite 250, Dunwoody, GA 30346

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2014 ALCOHOL LICENSE RENEWAL

Alcohol Excise Tax Acknowledgement

Pursuant to the Chapter 4 Alcohol Beverage Ordinance, all licensed businesses in the City of Dunwoody that hold a valid City of Dunwoody Alcohol Privilege License to **serve liquor for consumption on premises** must be responsible for submitting their monthly Alcohol Excise Tax returns. Below is an excerpt of Article 8 Excise Tax from the Chapter 4 Alcohol Ordinance.

Section 1: Tax Imposed on Sale of Drinks Containing Distilled Spirits

There is imposed upon the retail sale of drinks containing distilled spirits in the City a tax in the amount of three per cent (3%) of the purchase price of the drink to the consumer. A record of each sale shall be made in writing and maintained for inspection by any authorized agent of the City.

Section 2: Licensee to Collect and Remit

Every consumption on the premises licensee shall collect the tax imposed by this article from purchasers of drinks containing distilled spirits. The licensee shall furnish such information as may be required by the City of Dunwoody to facilitate the collection of the tax.

Section 3: Payment and Returns by Licensee

(a) Each licensee shall pay over the amount of taxes collected and coming due under this Article in any calendar month to the City not later than the **twentieth day of the following calendar month**.

(b) On or before the twentieth day of each month, a return for the preceding month shall be filed with the City of Dunwoody by each licensee liable for the payment of tax under this article. Returns shall be in such form as the City may specify and shall show the licensee's gross receipts from the sale of drinks containing distilled spirits and the amount of taxes collected or coming due thereon.

Any amounts collected in excess of three per cent (3%) of the taxable sales shall be reported and paid to the City.

(c) Licensees shall be allowed a percentage of the tax due and accounted for and shall be reimbursed in the form of a deduction in submitting, reporting, and paying the amount due, if said amount is not delinquent at the time of payment. The rate of deduction shall be the same rate authorized for deductions from State sales and use tax under O.C.G.A. § 48-8-50.

Alcohol Excise forms can be found on our website at www.dunwoodyga.gov. Please sign and date below acknowledging that you understand your responsibility to report your monthly Alcohol Excise Taxes to the City of Dunwoody.

Contact for Excise Taxes
James Hicks
678.382.6760
James.Hicks@dunwoodyga.gov

Signature: _____ Date: _____

Business Name: _____ Phone: _____

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